

College of Audiology & Speech-Language Pathology of PEI (CASLPPEI)

Standards of Practice

Professional Responsibility

1. **Compliance:** A registrant of CASLPPEI complies with all applicable laws, regulations, professional standards (e.g., Standards of Practice), ethical principles (e.g., Code of Ethics), and licensure requirements.
 2. **Integrity:** A registrant of CASLPPEI acts with integrity in all professional interactions by maintaining honesty and transparency with clients, colleagues, and other professionals.
 3. **Representation:** A registrant of CASLPPEI accurately represents their qualifications, expertise, and professional affiliations, and uses their appropriate protected titles, abbreviations, or initials to identify themselves to clients and others in all professional encounters.
 4. **Respect:** A registrant of CASLPPEI demonstrates respect for the rights, dignity, and autonomy of clients, their families, and other professionals. This includes providing services that are sensitive to cultural, linguistic, and individual differences.
 5. **Confidentiality & Protection of Privacy:** A registrant of CASLPPEI maintains confidentiality of all client information and protects client privacy in accordance with all applicable laws and regulations. This includes limiting collection and disclosure of personal health information to the minimum necessary to accomplish the intended purpose.
 6. **Informed Consent:** A registrant of CASLPPEI informs clients of the risks and benefits of service options, obtains informed consent prior to the provision of services, and respects clients' rights to accept or decline services and to withdraw consent.
 7. **Professionalism:** A registrant of CASLPPEI maintains professionalism in communications and interactions, and establishes and maintains appropriate professional boundaries with clients, other professionals, and students. This includes refraining from engaging in any form of exploitation, harassment, discrimination, or dual relationships that may compromise objectivity or professional judgment.
 8. **Collaboration:** A registrant of CASLPPEI collaborates effectively with other professionals, including working with interdisciplinary teams to provide comprehensive care to clients, seeking consultation and feedback as appropriate, and maintaining open communication with colleagues.
 9. **Conflict of Interest:** A registrant of CASLPPEI identifies and manages all situations or circumstances of real, perceived, or potential conflict of interest to protect their professional integrity and the clients' best interests.
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Service Delivery

1. **Assessment:** A registrant of CASLPPEI selects and applies appropriate screening and/or assessment procedures, and analyzes and interprets the information gathered to determine diagnosis or form clinical impressions and/or conclusions.
2. **Intervention:** A registrant of CASLPPEI plans and implements appropriate interventions to deliver quality services that correspond to clients' priorities and changing needs.
3. **Person-Centered Practice:** A registrant of CASLPPEI uses a person-centered and/or family-centered approach in the provision of quality professional services, respecting the diverse cultural backgrounds, experiences, and values of each client and their family/caregivers.

4. **Evidence-Based Practice:** A registrant of CASLPPEI actively seeks, promotes, supports, and incorporates an evidence-informed approach in their practice.
 5. **Communication:** A registrant of CASLPPEI communicates respectfully, effectively, and in a timely manner in the provision of professional services.
 6. **Collaboration:** A registrant of CASLPPEI collaborates with clients, families, and other professionals involved in the client's care, as appropriate, to support delivery of quality professional services.
 7. **Concurrent Practice:** A registrant of CASLPPEI participates in concurrent practice only in situations in which the benefits outweigh the risks.
 8. **Environment:** A registrant of CASLPPEI ensures the provision of quality services in all settings or modalities in which care is provided, including virtual care.
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Practice Management

1. **Business Ethics:** A registrant of CASLPPEI operates in accordance with ethical business practices and principles, including honesty, transparency, and confidentiality. Advertising and promotional communications are truthful and accurate.
 2. **Risk Management:** A registrant of CASLPPEI practices in compliance with occupational health, safety, and risk management legislation and requirements in all practice settings.
 3. **Documentation:** A registrant of CASLPPEI maintains confidential documentation that is clear, accurate, and timely, in compliance with legislation and regulatory requirements. Client records reference the service provided, to whom and by whom the service was provided, when and where the service was provided, and service plans.
 4. **Protection of Privacy:** A registrant of CASLPPEI takes reasonable measures to protect the confidentiality of client information, such as maintaining secure storage and transmission of records, using secure passwords and access controls, and retaining records according to relevant retention schedules.
 5. **Quality Improvement:** A registrant of CASLPPEI monitors and evaluates the quality of their services, with client feedback taken into consideration, and participates in ongoing quality improvement activities to promote the effectiveness and safety of service delivery.
 6. **Clinical Supervision:** A registrant of CASLPPEI is responsible for the services delivered by personnel under their direction and supervision (e.g., employees, support personnel, students).
 7. **Human Resources Management:** A registrant of CASLPPEI, who employs or is responsible for the management of employees, ensures the appropriate and ethical management of human resources to support quality and safe service delivery.
 8. **Fees and Billing:** A registrant of CASLPPEI, who works in private practice, ensures that fees are justifiable, informs clients of fees prior to service delivery, and maintains accurate financial records of client transactions.
 9. **Facilities and Equipment:** A registrant of CASLPPEI manages facilities and equipment in a safe and professional manner, and ensures that they are properly maintained, updated, and calibrated, as necessary.
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Competency

1. **Professional Competence:** A registrant of CASLPPEI provides services that fall within their professional competence, considering their education, training, experience, and/or access to quality clinical supervision and assistance from competent colleagues.

2. **Continuing Education:** A registrant of CASLPPEI participates in ongoing continuing education relevant to the field of speech-language pathology or audiology.
 3. **Evidence-Based Practice:** A registrant of CASLPPEI participates in continuing education or professional development opportunities that are evidence-informed.
 4. **Relevance:** A registrant of CASLPPEI identifies continuing education needs and selects continuing education or professional development opportunities that are relevant to the professional services they deliver.
 5. **Mandatory Education:** A registrant of CASLPPEI completes any mandatory educational requirements prescribed by the Council.
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Sexual Relationships

1. **Inappropriate Sexual Conduct:** A registrant of CASLPPEI abstains from conduct, behavior, or remarks directed towards clients or former clients, or substitute decision-makers, guardians or parents of clients, that constitute inappropriate sexual conduct, as defined by the *Prince Edward Island Occupational Health & Safety Act Workplace Harassment Regulations*.
 2. **Professional Boundaries:** A registrant of CASLPPEI establishes and maintains appropriate professional boundaries, avoids dual relationships with clients, and recognizes and takes steps to manage situations when professional boundaries may be compromised by feelings, conduct, behaviour, or remarks of a sexual nature, regardless of who initiates.
 3. **Reporting:** A registrant of CASLPPEI reports any suspected or actual incidents of inappropriate sexual conduct to the Registrar of CASLPPEI and/or other appropriate authorities, including law enforcement.
 4. **Existing Sexual Relationships:** A registrant of CASLPPEI, except in particular circumstances, abstains from providing service to a spouse, an adult interdependent partner, or other person with whom the registrant is in an existing sexual relationship.
 5. **Mandatory Education:** A registrant of CASLPPEI completes any mandatory educational requirements prescribed by the Council for preventing and addressing sexual abuse and identifying inappropriate sexual conduct towards clients.
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Restricted Activities

1. **Competence:** A registrant of CASLPPEI performs only those restricted activities that they are authorized and competent to perform, in compliance with legislation.
2. **Supervision:** A registrant of CASLPPEI is responsible for the services delivered by those who perform restricted activities under their direction and supervision, which may include speech-language pathology or audiology students, speech-language pathologists or audiologists, or support personnel.
3. **Informed Consent:** A registrant of CASLPPEI obtains informed consent from clients or from person(s) mandated to make decisions on behalf of clients not capable of giving consent, before engaging in any restricted activities.